



KEILOR VIEWS PRIMARY
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PARENT PAYMENTS AND SCHOOL FUNDING

Dear Parents/Guardians,

The school is committed to creating a positive, connected school community and implementing good practices form part of this commitment, while aiming to provide the best educational opportunities and outcomes for students both inside and outside the classroom.

To assist this practice the Department of Education and Training provides free instruction in the standard curriculum program to all students in government schools. Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

However, the school can ask parents for payments for items, activities and services under three categories, (a) essential student learning items, (b) optional items or (c) voluntary financial contributions.

KEILOR VIEWS
Primary School
5539

Swindon Crescent
Keilor Downs 3038

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Principal
Charles Branciforte

(a) Essential Student Learning Items

These are items, activities or services that the school deems essential to student learning in the standard curriculum.

- Items that the student takes temporary or permanent possession of such as textbooks, student stationery, book bags, etc.
- Materials for learning and technology where the student consumes or takes possession of the finished articles (e.g. technology projects, workbooks, etc.).
- Activities associated with instruction that all students are expected to attend, such as costs associated with excursions, incursions, school sports, travel, entry fees, etc.

(b) Optional Items

These are items or services that are **optional** and are offered in addition to the standard curriculum. Students may access these on a user pays basis. These items include:

- activities the student purchases (e.g. fees for extra-curricular programs or activities offered in addition to the standard curriculum such as instrumental music tuition; fees for guest speakers; optional camps and excursions; entry fees to school-based performances, productions and events).
- items the student purchases or hires (e.g. school magazines; class photos; formals/graduation functions; materials for extracurricular activities; etc.).
- items and materials that are more expensive than required to meet the standard curriculum.

(c) Voluntary Financial Contributions.

Keilor Views Primary School ceased inviting Voluntary Contributions in 2014.

With regard to parent payments, this includes consideration of how parent payments are set, clearly communicating how decisions are made and recognising that some families experiencing hardship may need additional consideration and support.

In setting parent payments based on the school curriculum, the principal and school council is responsible for approving parent payments and will determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

The School Council is very mindful of the financial commitment for families in today's environment, but will always ensure that school fees and costs are set at realistic levels to safeguard for the continual rising costs of transport, excursions, incursions, activities, etc.

Finance Committee and School Council have met and set the Parent Payment Structure for 2018.



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2018 PARENT PAYMENT STRUCTURE

1. Student / Class Supplies

Student and class supplies are provided as follows:

Student Supplies \$80

Each student receives their own individual pack of textbooks, exercise books, stationery/consumables for their own use.

Class Supplies \$80

The student's contribution towards computer printing, photocopying costs inc. paper, class sets, materials and services, art supplies, etc

Total Cost \$160

If parents prefer, they may consult with the school and purchase equivalent materials for their child's requisites from other sources. This will ensure that these materials are consistent with the school's requirement.

Student supplies will be available for purchase from the school office from Monday 13 November 2017.

2. Student Activity Levy

The school's Student Activity Levy covers the cost of all school excursions and incursions for the whole year, including the Family Life Education Program, two whole school incursions and for the following:

- For Years 3 to 6 the levy includes the Athletics and Swimming Carnivals.
- For Years 5 to 6 the levy includes Interschool Sports costs, plus any administration charges associated with interschool sports.

Parents enjoy the convenience of making a "one off" up-front payment, which is a simpler, cheaper and more convenient method of payment and eliminates the need for finding payment for each individual activity throughout the year.

The following rates for the Student Activity Levies will apply for 2018:

- **Years Prep - 4 \$125 per student**
- **Years 5 & 6 \$175 per student**

Note: Other optional school programs such as camps and swimming (where applicable) are not included in the levy. Separate payment is therefore required for these activities.

Please note: If you choose to pay the Student Activity Levy, payment must be made in full by the end of Term 1, 2018 (29 March 2018). If payment is not received in full by that date, each activity will then be charged and payable individually.

Charles Branciforte
Principal

Scott Edgar
School Council President

Peter Patten
Business Manager



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FINANCIAL ASSISTANCE

The school has a commitment and responsibility to be responsive to parents who may be experiencing either short term or long-term hardship and are unable to make the requested payments. This includes offering options which support and assist those parents.

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Consideration of hardship arrangements and concessions are provided to families experiencing long-term financial hardship or short-term crisis on a confidential, case-by-case basis. Consideration will be given to the impact on the student and any determination must ensure that outcomes for the student are kept at the forefront of decision-making. This approach provides for an individualised, family-centered and student outcomes focus that necessarily requires thoughtful consideration of each situation.

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If any parents are experiencing financial difficulty and may not be able to meet the full or part payments requested by the required date, they should contact the school by Friday 16 December 2017 to make an appointment to discuss their current financial arrangements.

The following are some examples of some other assistance available:

Government Assistance Programs

- The [Camps, Sports and Excursions Fund](#) provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply and a Special Consideration eligibility category exists.
- [State Schools' Relief](#) may cover the cost of new school uniforms, shoes, books and more for disadvantaged students. State Schools' Relief only responds to requests from school principals, assistant principals or welfare coordinators. Parents or Carers who are struggling need to make an appointment with the school to discuss their situation.

Information Services

- [Crisis Referral Information System \(CRIS\) Online Directory](#) provides a broad range of information for people seeking welfare assistance, advice and general referral and support. The online directory contains comprehensive information on services and organisations such as those providing support in respect to accommodation, domestic violence, drug & alcohol treatment, health, material aid and mental health.
- [Community Information and Support Victoria \(CISVic\)](#) is the peak body representing local community information and support services. Its member agencies assist people experiencing personal and financial difficulties by providing information, referral and support services including emergency relief.
- [Emergency Relief \(ER\) Victoria](#) is the peak body for the Victorian emergency relief sector, with over 100 member organisations offering material aid and support to families experiencing a financial crisis or emergency.
- [Financial Counselling Victoria \(FCV\)](#) is a non-profit organisation providing financial counselling through advocacy and information to disadvantaged and vulnerable members of the community. FCV can provide advice over the phone, email or in person and can assist with referrals to other community and government support such as legal advice, material aid, and emergency relief.

If you require further information, please contact the school for a copy of the information sheet "Cost Support for Families".