



Keilor Views Primary School Discipline Policy

Rationale

Our student code of conduct reflects our mission statement and values agreed upon, by all members of the Keilor Views Primary School Community.

Keilor Views Primary School aims to promote positive attitudes and generate personal self-esteem in our students. Students are encouraged to make informed decisions and develop a sense of responsibility, in order to nurture a greater level of self-discipline and an awareness of the positive effects of appropriate behaviour.

Our discipline policy is structured around the expectation of appropriate behaviour from all students with the emphasis on positive student behaviour.

Keilor Views Primary School encourages the use of the restorative approach when dealing with student misbehaviour. This means that, where possible or appropriate, relationships between individuals are restored. Students are encouraged to take responsibility for their own actions and are assisted in resolving their issues in a logical and acceptable manner.

This student code of conduct is aligned with the Department of Education and Early Childhood Development '*Effective Schools are Engaging Schools – Student Engagement Policy Guidelines*' and *DET/KVPS Student Code of Conduct*.

Implementation

- The Five Step Behaviour Consequence process is followed:
 - Warning
 - 5 min Time Out
 - Reflection Task
 - Detention
 - Parents or carers are contacted where necessary
- A Behaviour Support Plan is developed because of a student receiving either two detentions or three reflection tasks within a short period.
- If a student's behaviour significantly interferes with the safety or rights of other students to learn or the capacity of a teacher to teach a class, a student will be given consequences such as:
 - individual behaviour management plans
 - withdrawal of privileges
 - be temporarily removed from classroom activity
 - withdrawn from class for a specified period of time
 - detention (no more than half the time allocated for any recess may be used)

Parents and carers will be informed of such withdrawals.

A support group for the student is organised (*see Effective Schools are Engaging Schools - Student Engagement Policy Guidelines for process required*).

When considering suspension or expulsion, the school follows the procedures listed in section 4.3 of the DET guidelines published in '**Effective Schools are Engaging Schools Student Engagement Policy Guidelines**'. See new Suspension and **Expulsion**



Keilor Views Primary School Discipline Policy

Guidelines

- A student may only, be excluded from school in situations where all other measures have been implemented without success or where an immediate suspension is the only appropriate course of action in response to the student's behaviour.
- The following approaches are used when addressing violence with individual or groups of students:
 - Restorative Practice
 - Name It
 - Method of Shared Concern
 - Support Group Method
 - Mediation
 - Traditional Disciplinary approach
- The school's discipline process (which promotes Restorative Practice) is an integral part of the teaching process rather than a separate curriculum item.
- The school will endeavour to develop and build upon in students, the necessary life skills needed to become active and responsible members of society.

Camps/Excursions

While students are on camp and/or an excursion, all school rules apply and, where local rules apply, for safety reasons are implemented by the camp or venue's staff/management, the same consequences apply, when rules are broken.

Keilor Views Primary School Staff reserve the right to exclude students from activities, where the behaviour of the student is deemed, unsafe and/or inappropriate. In addition, our Staff also reserve the right, to inform parents of this behaviour and have the parent(s) assume the responsibility of collecting their child from the camp/excursion venue.

Evaluation of Policy

Keilor Views Primary will be evaluating this policy as part of the school's review cycle.

This policy was ratified by School Council on 22 September 2017